

Consultant

The Company:

Bridge Consulting Limited is a dynamic specialist consultancy firm which provides business and management advice, governance support and regulatory compliance services to international financial service companies. Bridge also offers an independent UCITS Management Company/AIFM solution to investment fund structures in Ireland. Our clients range from institutional asset managers to boutique start ups with products that are designed for institutional, retail and alternative markets. The successful candidate will gain experience in a wide range of financial services operations dealing with leading Asset Managers at the most senior levels of their organisations.

Key Responsibilities:

- Report to the Managing Director;
- Working with an accomplished and experienced team of professional consultants;
- Manage own book of key client relationships with assistance from the Bridge Team. Dealing with all levels of staff within client firms from operational staff to senior management and Board level;
- Assist in the establishment of investment funds and operations for both new and existing clients across a range of fund types;
- Manage both UCITS IV and AIFM reporting in accordance with the requirements of the Business Plans and Programmes of Activity, including but not limited to the following;
 - Preparation, maintenance and update of Business Plans / PoAs and associated documents, policies and procedures;
 - Appointment to PCF positions on behalf of client structures as required under the Central Bank Fitness & Probity Regime;
 - Provision of Compliance Monitoring and Risk Management/Monitoring Services including maintenance of the Compliance Manual and Risk Management Policy;
 - Ongoing oversight of service providers and review of monthly reporting on behalf of Boards. Reporting to Boards at quarterly meetings and interaction with Boards in the interim periods;
 - Resolution of issues on behalf of clients including escalation and co-ordination with Boards where necessary;

- Maintenance of ongoing Regulatory Reporting requirements of clients, along with preparation and maintenance of a Corporate Compliance Calendar on behalf of clients to ensure compliance with regulatory governance codes and filing requirements;
- Preparation, provision and implementation of solutions to cater for the impact of new and updated regulations;
- Co-ordination of Regulatory Inspections on behalf of clients;
- Provision of consulting services including but not limited to reviews of operational controls, impact assessments for new regulatory requirements and provide advisory services in a practical way;
- Deliver operational support and project manage clients through a range of on-going issues and ad-hoc assignments in a variety of areas;

The Candidate:

- 10+ years experience in the Funds area, Fund Administration/Trustee/Depositary/Asset Management;
- The person should be driven and focused, able to work both on their own and contribute effectively to the Team;
- Extensive knowledge of the structure and operation of Irish regulated funds and a high degree of awareness of the Irish regulatory environment;
- Extensive Compliance experience/MIFID Compliance experience is advantageous but not essential;
- Excellent client management skills essential. The person should be comfortable in dealing with clients at the highest level of their organisations;
- The person should be able to meet the challenges of providing high level practical solutions to demanding client requirements in what can be a time-pressured environment.

Contact Details:

If this role is of interest please contact Patrick Robinson:

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